



Here are templates for a set of records requests that will generate valuable information with the Hart Intercivic system.

Let me know if you have any questions. I'll be happy to contribute assistance if you obtain these logs and need help interpreting them.

Note that there will be some variations if the jurisdiction is entirely optical scan – in that case, replace any items specific to touch-screens with those that match optical scans.

Note that there is some variation in the state authority for elections. In Request #2, for problem reports, it has an item pertaining to the secretary of state. In some states this will be a board of elections or, in Utah, the Lt. Governor. Georgia also has a state-level entity, the Kennesaw Election Center, as well as the Sec. State's office.

Note also that these requests do not include copies of the signed poll tapes. These are indeed very important, but extremely expensive (thousands of dollars for large jurisdictions for copying) and therefore are more appropriately addressed by going in for a physical inspection, to compare them to the "Statement of Votes Cast" (the precinct-by-precinct results report).

To use these records requests, put your candidate's or group's name on each (or put your own name on it as an individual). Also, note that Arizona has a specific form that records requests have to go on.

Of all of these requests, I think you will be most amazed at what you get on Request #2 – very strongly recommended. And Request #1 can provide nitty-gritty evidence that can be of critical importance.

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HART INTERCIVIC JURISDICTIONS - PUBLIC RECORDS REQUEST #1

This is a request for certain voting system logs and audit trails. This document creates nine distinct records request numbered 1a, 1b, 1c, 1d, 1e, 1f, 1g, 1h, and 1i. These request are severable and are only included in a single document for administrative simplicity. It is understood any problem regarding the production of records for one request will not delay production of other records.

According to Hart Intercivic, All components of the Hart Voting System create an audit record anytime they are accessed or information is changed. All audit records can be extracted and printed in hard copy. All audit reports, trail documents, databases, and final reports may be archived in hard copy and/or saved electronically to CD-ROM, as needed. This records request asks for documents in electronic form. We are requesting the following for the Nov. 7, 2006 election:

- Item 1a:** BOSS Audit Trail Report – Generated from the Audit Trail command in the Reports menu. If given an option, check every field to make the report as comprehensive as possible. Please provide the entire log or, at a minimum, August 2006 up to the time you run the report.
- Item 1b:** "Ballot Now" Audit Trail Report – this is generated from the Audit Log – Election command in the Reports menu in your Ballot Now program. Please provide the entire log or August 2006 up to the time you run the report.
- Item 1c:** Ballot Now Security Database Audit Log – This is generated from the Audit Log in your Ballot Now program – choose the "Security" command in the Reports menu. Please provide the entire log or, at a minimum, August 2006 up to the time you run the report.
- Item 1d:** Log for any deferred MBB reading. (Mobile Ballot Boxes (MBBs) read late).
- Item 1e:** The MBBs contain cast vote records (CVRs) captured by the eSlate Precinct Voting System (PVS) and/or scanned BallotNow paper ballots and audit trail data that authenticates the CVRs. Please provide an electronic copy of the Cast Vote Records which includes the time and date stamp for each cast vote matched to the machine identifier (i.e. serial number).
- Item 1f:** Vote image file for each MBB. Specify output to disk
- Item 1g:** According to Hart Intercivic documents, each component of the system has its own audit trail. Each eSlate Precinct Voting System (PVS) contains its own audit log for each event that transpires. Please provide the audit logs from the PVS.
- Item 1h:** Microsoft Windows System Event Log for each terminal that the Boss Tally program is used on. You can get this report by accessing your control panel while in Windows. Choose "Administrative Tools" and go to "Event Viewer." Choose "System" – then choose "Action" and "save log file as" -- then just give the file a name and provide it.
- Item 1i:** Microsoft Windows System Application Log for each terminal that the Boss Tally program is used on. You can get this report by accessing your control panel while in Windows. Choose "Administrative Tools" and go to "Event Viewer." Choose "Application" – then choose "Action" and "save log file as".

HART INTERCIVIC JURISDICTIONS - PUBLIC RECORDS REQUEST #2

This is a request for problem, troubleshooting, and service issues with all components of your voting system for the Nov. 7, 2006 election.

This document creates seven distinct records request numbered 2a, 2b, 2c, 2d, 2e, 2f and 2g. These request are severable and are only included in a single document for simplicity. It is understood any problem regarding the production of records for one request will not delay the production of records covered by a different request.

Please provide the documents in electronic form if available. The time window that applies to this request is from October 15, 2006 through the date of fulfilling this records request.:

- Item 2a:** Poll worker management logs, poll worker trouble reports, poll worker logs, memos, notes, and e-mails regarding any reported problems with Early Voting or on Election Day or with poll opening or closing, from Oct. 15 to the date you fulfill this request.
- Item 2b:** Help desk logs, notes, phone reports, dispatch sheets, e-mails regarding all requests for help from Oct. 15 to the date you fulfill this request.
- Item 2c:** Any and all communications to or from Hart Intercivic, its rovers, technicians, staffing agencies, or any other outside firm pertaining to problems, glitches, service calls, troubleshooting, complaints, or equipment replacement or adjustments, from Oct. 15 to the date you fulfill this request.
- Item 2d:** Interoffice e-mails, memos, post-it notes, etc. regarding any problems, troubleshooting, complaints, equipment adjustments or repairs, from Oct. 15 to the date you fulfill this request.
- Item 2e:** Reports and any other communications to and from the Secretary of State regarding issues, problems, troubleshooting, adjustments or changes pertaining to any component of the Hart Intercivic system or your computerized voter registration system, from Oct. 15 to the date you fulfill this request.
- Item 2f:** All service orders and/or invoices with Hart Intercivic, temporary staffing agencies, or third party vendors specifically for any work, parts replacements, or consulting on any component of your Hart Intercivic system and/or your computerized voter registration system, from Oct. 15 to the date you fulfill this request.
- Item 2g:** All e-mails, post-it notes, phone records, letters, and other records from voters, citizens, and public interest groups regarding problems they experienced related to the Nov. 7, 2006 election.

HART INTERCIVIC JURISDICTIONS - PUBLIC RECORDS REQUEST #3

This is a request for election results from your Nov. 7, 2006 election. This document creates six distinct records request numbered 3a, 3b, 3c, 3d, 3e, and 3f. These request are severable and are only included in a single document for administrative simplicity. It is understood any problem regarding the production of records for one request will not delay the production of records covered by a different request.

Please provide the documents in electronic form. Choose "Send to disk" to create the reports in electronic form. We are requesting the following for the Nov. 7, 2006 election:

Item 3a: Precinct by precinct election results including a report of undervotes, overvotes, and blank votes by precinct.

Item 3b: Early Voting results by Early Voting location OR by precinct, including undervotes, overvotes, and blank votes.

Item 3c: Absentee votes. Provide a breakout of absentee results by precinct if possible.

Item 3d: Number of registered voters by precinct.

Item 3e: Number of voters signed in to Early Voting pollbooks, by location or precinct.

Item 3f: Number signed into pollbook for Election Day voting at polls, by precinct.

General instructions: Choose "print to disk" to create these reports in electronic form whenever possible.

HART INTERCIVIC JURISDICTIONS - PUBLIC RECORDS REQUEST #4

This is a request for an inventory of your precincts, polling locations, and voting equipment. Please provide the documents in electronic form if at all possible. We are requesting the following for the November 7, 2006 election:

Item 4a: Master Precinct List – list of all precincts

Item 4b: Polling location list – list of all polling locations with precincts

Item 4c: eSlate voting machine assignment sheet by serial number – assignment of machines, by serial number, to each precinct

Item 4d: Full serial number list: A list of serial numbers for all voting machines whether in use or not

Item 4e: List of serial numbers for all machines that use the Boss Tally program

Item 4f: Full serial number list for absentee counting machines and Ballot Now systems:
List of all serial numbers for optical scanners.